

Astir Living & A2Dominion Group
156 West End Lane, West Hampstead

COMMUNITY WORKING GROUP MINUTES

Produced by Silver
Zoom Virtual Meeting
3rd August 2022 at 18:00

ATTENDEES

Janet Grauberg (JG)	Local Resident (LR)
Cllr Nazma Rahman (NR)	London Borough of Camden (LBC)
Allen Gillespie (AG)	London Borough of Camden
Rob Wyke (RW)	Astir Living Limited (ALL)
Maria Cunnea (MC)	Henry Construction Limited (HCL)
Trevor McClintock (TM)	Henry Construction Limited
Ian Rolt (IR)	A2Dominion (A2D)

ACTION

1.0 INTRODUCTIONS

1.1 Trevor McClintock (TM) was introduced as Project Manager on behalf of HCL. It was requested that all correspondence issued to MC has TM copied in.

2.0 MATTERS ARISING

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| 2.1 | Reference was made to previous minute item 1.1, in respect of the offer from ALL to offer periodic window cleaning whilst works are ongoing. It was confirmed that details of a local window cleaner had been included within the weekly newsletter as an option to the LRs, with all invoices to be issued directly to HCL for payment. HCL will make a contribution of £50 per property towards the cost of the periodic cleaning. | Note |
| | It was agreed that HCL would carry out a letter drop of the newsletter to all properties on Lyvington Road with the window cleaning details. | HCL |
| 2.2 | Reference was made to previous minute item 1.2, in relation to the remaining demolition works to the lean-to structure. It was advised that this will not be carried out in the next period, with HCL to provide further update at September 2022's Community Working Group. | HCL |
| 2.3 | Reference was made to previous minute item 1.3, in respect of the allocation of the £70,000 contribution had been made to LBC by ALL via the S106 agreement, with a portion of those funds due to be allocated to the improvement of the MUGA. NR advised that confirmation on how this is to be allocated remains awaited, with discussions ongoing between LBC and the District Housing Group. | LBC |
| | ALL advised that due care and attention will be paid to the mural on the MUGA side, with a method statement being prepared by HCL to set out how works will be carried out in this area. | HCL |
| 2.4 | Reference was made to previous minute item 1.4, in respect of boundary breaches observed as made via the works. It was confirmed that TM had held a meeting with the impacted resident in the period, with assurances made that the issues raised will be rectified, in addition to discussions held with site operatives in order to make the required improvements in this area. | Note |

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| 2.5 | <p>Reference was made to previous minute item 1.5, in respect of “drop in” respite spaces discussed, with Mark Woolnough (MW) having provided details of a company called Hubble in the previous period. RW to discuss details with MW outside of this meeting and report back at September 2022’s Community Working Group.</p> <p>(post meeting note: the noisy coring/piling works that were being undertaken to the southern boundary have now completed and the noise levels from that activity, that were particularly noticeable will have abated)</p> | ALL |
| 2.6 | <p>Reference was made to previous minute item 1.6, in respect of the remaining coring piles, with ten to be completed. A new coring rig is now on site, with these works scheduled to be completed by week commencing 8th August 2022.</p> | Note |
| 2.7 | <p>Reference was made to previous minute item 1.7 in relation to working hours, with an issue experienced with a concrete pour in the period, leading to late working. It was confirmed that the delivery of this pour was made prior to 16:00, in line with the agreement between LBC and ALL.</p> <p>Issues were raised in the period by the LRs with works commencing prior to 8:00, with HCL advising that working hours have been reiterated to the operatives in question and TM has adopted a holding process for all operatives until 08:00.</p> | Note |
| 2.8 | <p>Reference was made to previous minute item 2.1 in respect of dust emissions, with HCL confirming that dampening down measures are now taken when formwork is being struck and floor plates being swept, in order to mitigate dust emissions.</p> | Note |
| 2.9 | <p>Reference was made to previous minute item 2.2 in respect of works impacting upon the trees on the Adjoining Properties’ land. It has been confirmed from the Tree Reports carried out pre-planning that there are no protected trees on site, with any overhanging branches from adjoining properties to be treated with due care and attention. HCL to provide notes to the impacted Adjoining Properties if there are any overhanging branches which cause an issue.</p> | Note |
| 2.10 | <p>Reference was made to previous minute item 2.3, with it being previously advised that some LRs had been experiencing satellite signal issues since the works had commenced. It was agreed that Henry Construction would employ a consultant to carry out a satellite signal reading, with the results to be advised accordingly.</p> | HCL |
| 2.11 | <p>Reference was made to previous minute item 2.6, in respect of site operatives noted as frequently shouting across site, causing disruption to LR’s. It was advised that HCL have raised this with the site team and that this will not continue.</p> | Note |
| 2.0 | OPEN FORUM | |
| 2.1 | <p>It was advised that there was an issue in the period with a delivery operative being verbally abrasive to a member of the LRs. HCL advised that they had given a talk to the public facing operatives on how they are expected to interface with the public,</p> | Note |

in addition to the delivery drivers. However, it was noted that HCL have less control over the delivery drivers due to not directly employing them.

2.2 NR queried the proximity between the MUGA and the balconies facing onto it. ALL advised that fully enclosed scaffolding is to be erected to stop any interface issues between the two areas during construction. Note

3.0 NEXT COMMUNITY WORKING GROUP

3.1 **7th September 2022 at 17:30**, to be held via Zoom, with a link to be sent accordingly. HCL

Meetings agreed to be held at 17:30 going forward. Note