

Astir Living & A2Dominion Group  
156 West End Lane, West Hampstead

**COMMUNITY WORKING GROUP MINUTES**

Produced by Silver  
Zoom Virtual Meeting  
6<sup>th</sup> July 2022 at 17:00

## ATTENDEES

Juliet Simmons (JS)	Local Resident (LR)
Ian Ferrie (IF)	Local Resident
Bridget Dunne (BD)	Local Resident
Cllr Richard Olszewski (RO)	London Borough of Camden (LBC)
Allen Gillespie (AG)	London Borough of Camden
Rob Wyke (RW)	Astir Living Limited (ALL)
Chris McGovern (CM)	Astir Living Limited
Dillon Bourke (DB)	Silver (Slv)

## APOLOGIES

Janet Grauberg (JG)	Local Resident
Mark Woolnough (MW)	Local Resident
Cllr Nazma Rahman (NR)	London Borough of Camden
Sharon Hardwick (SH)	London Borough of Camden

		<b>ACTION</b>
<b>1.0</b>	<b>MATTERS ARISING</b>	
1.1	Reference was made to previous minute item 1.1, in respect of the offer from ALL to clean windows whilst works are ongoing. The previous offer of a contribution of £50.00 per property's window cleaning invoice was reaffirmed by ALL, with the contact details for a local window cleaner to be circulated to the LR's with these minutes. MW suggested pre-meeting that properties group together on the window cleaning as this may prove more cost effective, with this to be reviewed.	Note
	BD requested that window cleaning invoices can be sent direct to ALL, rather than each LR paying and requesting reimbursement. This was accepted by ALL.	Note
1.2	Reference was made to previous minute item 1.2, in relation to the remaining demolition works to the lean-to structure. It was advised that an update for these works being carried out is awaited from Henry Construction but is not expected to be imminent.	HCL
	Remedial works in respect of the aesthetics of the monarflex that is being utilised as a protective measure in the lean-to area are to be carried out, with discussions being held with the immediately impacted residents.	ALL/HCL
1.3	Reference was made to previous minute item 1.3, in respect of the allocation of the £70,000 contribution had been made to LBC by ALL via the S106 agreement, with a portion of those funds due to be allocated to the improvement of the MUGA. It was previously agreed that NR would make enquiries internally at LBC as to the actual allocation of the funds, with RO to review with NR and advise accordingly.	LBC

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| 1.4        | Reference was made to previous minute item 1.5, in respect of boundary breaches through works observed. It was noted that the working practices along the boundary had been reviewed and rectified where required, with no issues noted in this regard in the period.  | Note    |
| 1.5        | Reference was made to previous minute item 1.6, in respect of “drop in” respite spaces discussed. It was advised that MW had provided details of a company called Hubble who provide these services, with ALL reviewing the feasibility of using Hubble to give “ad hoc” credits for temporary office space whilst noisy works are ongoing.  | ALL     |
| 1.6        | Reference was made to previous minute item 1.8, in respect of the newsletter, with this now being circulated on a weekly basis (unless impacted by annual leave). It was noted that this now includes more detail on noisy works and when they are likely to occur.  | Note    |
|            | With regard to the noisy works, it was advised that there are 21 coring piles remaining to be done, with these aimed to be completed within two weeks of this meeting. These are expected to be significantly noisy works.   | Note    |
| 1.7        | Reference was made to previous minute item 2.1, in relation to working hours and late deliveries. It was confirmed advised that Henry Construction had met with LBC’s Construction Management Enforcement Team on site to discuss, in addition to holding discussions with the concrete delivery drivers. It has now been agreed between all parties that any concrete deliveries made past 16:00 will be turned away from site. | Note    |
|            | It was also noted that concrete lorries had been driving along Lymington Road. This had been included within the discussions above, so is expected to cease, but the LRs are requested to advise should it continue.   | Note    |
| <b>2.0</b> | <b>OPEN FORUM</b>  |         |
| 2.1        | BD advised that dust emissions are an issue, with dust coming into her house. ALL advised that they shall speak with the site team to ensure that adequate dust suppression is carried out during the works, with AG to be copied into the correspondence.   | ALL/HCL |
| 2.2        | BD advised that an inspection had been carried out on a tree in her property in the period, with this advised as protected. It was also noted that works are impacting upon the roots and branches of this tree, with Henry Construction to urgently review working practices in this area.  | HCL     |
| 2.3        | It was advised that some LRs had been experiencing internet and satellite signal issues since the works had commenced. It was agreed that Henry Construction would employ a consultant to assess the impact of works on the adjoining properties and advise of mitigation methods as required.   | HCL     |

- 2.4 BD raised that the painting of hoarding works took up a sizeable area of the pavement on West End Lane at approximately 17:00. ALL gave apologies on Henry Construction's behalf and confirmed that any similar works will not be carried out in the same way. Note
- 2.5 Queries were raised in respect of the noise and dust reports, with it being advised that these are issued to LBC, in addition to mitigation statements on why any breaches occur. It was advised that these are monitored over the course of an 8-hour period and any breaches are taken over the average of these 8 hours. LBC advised that, in the event of a breach, then they will get in contact with site to ensure that the appropriate action is being taken. Note
- 2.6 JS advised that the site workers will frequently be shouting across site, causing disruption. Henry Construction will discuss with the workers and request that this is kept to a minimum. HCL
- 2.7 It was noted that there was no Henry Construction representation at the meeting, with ALL confirming that Trevor McClintock will be joining the team as Project Manager on 11<sup>th</sup> July 2022 and will be in attendance at all meetings. Note
- 3.0 NEXT COMMUNITY WORKING GROUP**
- 3.1 **3<sup>rd</sup> August 2022 at 18:00**, to be held via Zoom, with a link to be sent accordingly. HCL
- The timing of the meeting was discussed, with it being agreed that 18:00 would be a more preferable time to start in order to enable LRs to get back from work to attend. This shall be the start time going forward. Note